

# DIPLOMAT COMMITTEE MEMBERSHIP APPLICATION

## Diplomat Individual Duties and Responsibilities

- a. Monthly Committee Work Meetings (1-3 hours) \* *New Memberships* \* *Past Dues Collection* \* *Retention Efforts*
- b. Attend and assist in performing various tasks at Monthly Mixers (3 hours)
- c. Lottery Party Planning and Execution (Jan – Apr)
- d. Fund-raiser Ticket Sales (Jan-Apr)
- e. Annual Meeting Ushering (4 hours)
- f. Annual Membership Campaign Support (4-6 hours)
- g. Represent Chamber at VIP/Special Committee Events as requested
- h. Current RASP Alcohol Awareness Certification required (valid for 4 years)
- i. Annual Chamber Goodwill Trip (1 Day)
- j. Granite Award Presentation (Lunch 2 hours)
- k. Pig Roast Support in coordination with Military Affairs Committee (5 hours)
- l. Serve on Sub-Committees and Ad Hoc Committees as available
- m. Purchase Diplomat Uniform, Lottery Ticket

## General Requirements

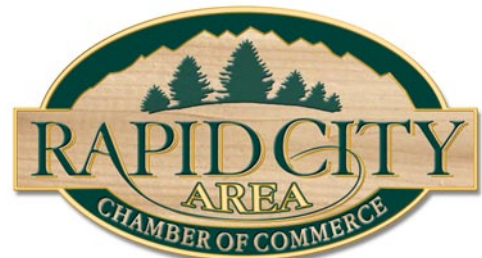
*Applicants must meet the following requirements in order to submit an application:*

1. Must be a member in good standing of the Rapid City Area Chamber of Commerce – (individual membership or membership through employer).
2. Must be willing to meet the responsibilities of an active Diplomat Committee Member as identified on this application.
3. Must be endorsed for consideration upon application by an active Diplomat Committee Member through their signature on this application.
4. Must submit a completed application and if selected, participate in an interview conducted by the Diplomat Nominating Committee.

## Summary of Qualifications

*Potential committee members will be evaluated through the application, interview and selection processes without regard to race, ethnicity, gender, and creed. The following criteria will be applied to evaluate all applications submitted for filling vacant positions within the Diplomat Committee as required. Please be as detailed as possible to include organizations, positions and years served. A biography which provides additional information NOT included on this application is welcomed but not necessary.*

**SUBMIT COMPLETED APPLICATION TO:**  
**Rapid City Area Chamber of Commerce**  
**c/o Nicole Woolridge**  
**444 Mt. Rushmore Road North**  
**Rapid City, SD 57701**



Full Name: \_\_\_\_\_

Company/Work Organization: \_\_\_\_\_

Job Title: \_\_\_\_\_

Mailing Address/Zip: \_\_\_\_\_

Home Address/Zip: \_\_\_\_\_

Work Phone: Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a member in good standing of the Rapid City Area Chamber of Commerce: Y  N

Current Diplomat Sponsor Name: \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If more space is required for the fields below, please attach a sheet of paper with any additional information.*

### **1. Past and Current Chamber Experience and Participation**

a. Committee Member: \_\_\_\_\_

b. Committee Chair: \_\_\_\_\_

c. Board Member: \_\_\_\_\_

d. Mixer Attendee (#): \_\_\_\_\_

e. Leadership Rapid City Graduate (year) \_\_\_\_\_

f. Lottery Party Attendee (#): \_\_\_\_\_

g. Annual Meeting Attendee (#): \_\_\_\_\_

h. Membership Drive Participant (#): \_\_\_\_\_

i. Special Projects/Seminars: \_\_\_\_\_

j. Awards/Recognition: \_\_\_\_\_

### **2. Past and Current Community Engagement**

a. Community Board Member: \_\_\_\_\_

b. Community Committee Member (ie. sports, youth, church): \_\_\_\_\_

c. Civic Organization Officer/Member: \_\_\_\_\_

d. Fraternal Organization Officer/Member: \_\_\_\_\_

e. Awards/Recognition: \_\_\_\_\_

f. Other: \_\_\_\_\_

### **3. Professional Leadership**

a. Owner/Operator/Management: \_\_\_\_\_

b. Military Service: \_\_\_\_\_

c. Professional Affiliations: \_\_\_\_\_

d. Certifications: \_\_\_\_\_

e. Awards/Recognition: \_\_\_\_\_

### **Statement of Qualification/Understanding**

*I understand the responsibilities and obligations of serving as a Diplomat Committee Member and, should I be selected, hereby agree to meet those standards and perform my duties as delineated above. My application will remain on file at the Chamber Office indefinitely, unless withdrawn for consideration, and I am free to keep it current as necessary according to changes in my professional and personal status.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_